

Public Document Pack

Overview and Scrutiny Management Committee

Thursday, 11th October, 2018
at 5.30 pm

PLEASE NOTE TIME OF MEETING

Council Chamber - Civic Centre

This meeting is open to the public

Members

Councillor P Baillie (Chair)
Councillor Fitzhenry
Councillor Furnell
Councillor Galton (Vice-Chair)
Councillor Harwood
Councillor Whitbread
Councillor Bell
Councillor Kataria
Councillor Mitchell

Appointed Members

Rob Sanders, Church of England
Catherine Hobbs, Roman Catholic Church
Vacancies

- Primary Parent Governor Representative;
and
- Secondary Parent Governor Representative

Contacts

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Scrutiny Manager
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PUBLIC INFORMATION

Overview and Scrutiny Management Committee

The Overview and Scrutiny Management Committee holds the Executive to account, exercises the call-in process, and sets and monitors standards for scrutiny. It formulates a programme of scrutiny inquiries and appoints Scrutiny Panels to undertake them. Members of the Executive cannot serve on this Committee.

Role of Overview and Scrutiny

Overview and Scrutiny includes the following three functions:

- Holding the Executive to account by questioning and evaluating the Executive's actions, both before and after decisions taken.
- Developing and reviewing Council policies, including the Policy Framework and Budget Strategy.
- Making reports and recommendations on any aspect of Council business and other matters that affect the City and its citizens.

Overview and Scrutiny can ask the Executive to reconsider a decision, but they do not have the power to change the decision themselves.

Use of Social Media:- The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting. By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and or/training purposes. The meeting may be recorded by the press or members of the public.

Any person or organisation filming, recording or broadcasting any meeting of the Council is responsible for any claims or other liability resulting from them doing so.

Details of the Council's Guidance on the recording of meetings is available on the Council's website.

The Southampton City Council Strategy (2016-2020) is a key document and sets out the four key outcomes that make up our vision.

- Southampton has strong and sustainable economic growth
- Children and young people get a good start in life
- People in Southampton live safe, healthy, independent lives
- Southampton is an attractive modern City, where people are proud to live and work

Procedure / Public Representations

At the discretion of the Chair, members of the public may address the meeting on any report included on the agenda in which they have a relevant interest. Any member of the public wishing to address the meeting should advise the Democratic Support Officer (DSO) whose contact details are on the front sheet of the agenda.

Smoking Policy:- The Council operates a no-smoking policy in all civic buildings.

Mobile Telephones:- Please switch your mobile telephones to silent whilst in the meeting

Fire Procedure:-

In the event of a fire or other emergency a continuous alarm will sound and you will be advised by Council officers what action to take.

Access is available for disabled people. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

Dates of Meetings: Municipal Year 2018/19

2018	2019
14 June	10 January
12 July	14 February
16 August	14 March
13 September	11 April
11 October	
15 November	
13 December	

CONDUCT OF MEETING

TERMS OF REFERENCE

The general role and terms of reference for the Overview and Scrutiny Management Committee, together with those for all Scrutiny Panels, are set out in Part 2 (Article 6) of the Council's Constitution, and their particular roles are set out in Part 4 (Overview and Scrutiny Procedure Rules – paragraph 5) of the Constitution.

RULES OF PROCEDURE

The meeting is governed by the Council Procedure Rules and the Overview and Scrutiny Procedure Rules as set out in Part 4 of the Constitution.

BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 4.

DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

DISCLOSABLE PECUNIARY INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

- (iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

- (iv) Any beneficial interest in land which is within the area of Southampton.

- (v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

- (vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.

- (vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

- a) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
- b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

Other Interests

A Member must regard himself or herself as having an, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

AGENDA

1 APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)

To note any changes in membership of the Panel made in accordance with Council Procedure Rule 4.3.

2 DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

NOTE: Members are reminded that, where applicable, they must complete the appropriate form recording details of any such interests and hand it to the Democratic Support Officer.

3 DECLARATIONS OF SCRUTINY INTEREST

Members are invited to declare any prior participation in any decision taken by a Committee, Sub-Committee, or Panel of the Council on the agenda and being scrutinised at this meeting.

4 DECLARATION OF PARTY POLITICAL WHIP

Members are invited to declare the application of any party political whip on any matter on the agenda and being scrutinised at this meeting.

5 STATEMENT FROM THE CHAIR

6 MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING) (Pages 1 - 2)

To approve and sign as a correct record the Minutes of the meetings held on 13th September, 2018 and to deal with any matters arising.

7 UPDATE ON THE FUTURE OF THE KENTISH ROAD SITE (Pages 3 - 8)

Report of the Cabinet Member of Adult Care providing a progress update regarding implementation of recent decisions made by the Council with respect to the Kentish Road site.

8 MEDIUM TERM FINANCIAL STRATEGY UPDATE 2018/19 TO 2022/23 (Pages 9 - 10)

Report of the Cabinet Member for Finance and Customer Experience providing an update to the Medium Term Financial Strategy and both the General Fund and HRA budget, approved by Council in February 2018, for the period of 2018/19 to 2022/23.

9 MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE (Pages 11 - 14)

Report of the Director of Legal and Governance enabling the Overview and Scrutiny Management Committee to monitor and track progress on recommendations made to the Executive at previous meetings.

Wednesday, 3 October 2018

Director of Legal and Governance

SOUTHAMPTON CITY COUNCIL
OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE
MINUTES OF THE MEETING HELD ON 13 SEPTEMBER 2018

Present: Councillors P Baillie (Chair), Fitzhenry, Furnell, Galton (Vice-Chair), Bell, Kataria, Mitchell and White

Apologies: Councillors Harwood and Whitbread and Appointed Members Rob Sanders and Catherine Hobbs

Also in attendance: Councillor Paffey, Cabinet Member for Aspiration, Schools and Lifelong Learning
Councillor Shields, Cabinet Member for Community and Wellbeing

15. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

The Committee noted the apologies of Councillors Harwood and Whitbread and Appointed Members Catherine Hobbs and Rob Sanders. The Committee also noted that following receipt of the temporary resignation of Councillor Harwood from the Overview and Scrutiny Management Committee, the Director of Legal and Governance, acting under delegated powers, had appointed Councillor White to replace him for the purposes of this meeting.

16. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

RESOLVED that the minutes of the 16th August, 2018 Overview and Scrutiny Management Committee be approved and signed as a correct record.

17. **HOME TO SCHOOL TRANSPORT AND POST 16 TRAVEL ARRANGEMENTS**

The Committee considered the report of the Chair of the Overview and Scrutiny Management Committee detailing for discussion from the current Forward Plan item Home to School and Post 16 Travel Arrangements.

The Cabinet Member for Aspiration, Schools and Lifelong Learning was in attendance and addressed the meeting. The Committee discussed with the Cabinet Member the increase in the number of children requiring the service following the introduction of Education and Health Care Plans, the overspend on High Needs in the City and how these issues could be addressed. It was noted that the plan was to bring the City in line with neighbouring local authorities and parents were being consulted on proposals to sustain the service in the future.

RESOLVED that:

- (i) The Cabinet Member considered providing at least a verbal update to the Schools Forum on the current position with regards to Home to School Transport and the associated financial concerns;

- (ii) To facilitate cross party lobbying of the Government on this matter, the Cabinet Member provided a briefing to the Leader of the Opposition clarifying the position relating to demand and pressures on the SEND – High Needs Block budget / home to school transport budget;
- (iii) Consideration was given to modelling the impact on the home to school transport budget of an increase in the personal transport mileage rate; and
- (iv) To identify if it would be beneficial to the individual, independent travel training was included in the annual report of the Education, Health and Care for each young person from Year 9 onwards.

18. **COMMISSIONING SUBSTANCE MISUSE SERVICES FOR ADULTS AND YOUNG PEOPLE IN SOUTHAMPTON**

The Committee considered the report of the Chair of the Overview and Scrutiny Management Committee detailing for discussion from the current Forward Plan item Commissioning Substance Misuse Services for Adults and Young People in Southampton.

The Cabinet Member for Community Wellbeing was in attendance and addressed the meeting. The Committee discussed with the how the service was designed to improve substance misuse for all cohorts and the prime need was to motivate users to engage with the service.

RESOLVED that:

- (i) Through the commissioning process, the Cabinet Member explores all available options with regards to the siting of substance misuse services in the City; and
- (ii) The City Council leads by example by ensuring that appropriate wellbeing services were provided to employees, including support for employees with substance misuse problems.

NOTE: Councillor White declared a pecuniary interest as Governor of two special schools in the City and remained at the meeting.

19. **MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE**

The Committee received and noted the report of the Director of Legal and Governance detailing the actions of the Executive and monitoring progress of the recommendations of the Committee.

DECISION-MAKER:	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
SUBJECT:	UPDATE ON THE FUTURE OF THE KENTISH ROAD SITE		
DATE OF DECISION:	11 OCTOBER 2018		
REPORT OF:	CABINET MEMBER FOR ADULT CARE		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Chris Pelletier	Tel: 07919 293105
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STATEMENT OF CONFIDENTIALITY

NOT APPLICABLE

BRIEF SUMMARY

This paper provides a progress update regarding implementation of recent decisions made by the Council with respect to the Kentish Road site, and outlines work underway to develop a long term vision for the site.

RECOMMENDATIONS:

	(i)	The Committee is requested to consider the report, note the progress towards implementation of recent decisions with respect to Kentish Road, and note the intention to develop proposals for maximising the value of the site in the long term.
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REASONS FOR REPORT RECOMMENDATIONS

1.	An update has been provided at the Committee's request.
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ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2.	Not applicable.
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DETAIL (Including consultation carried out)

Background

3.	<p>On 17 April 2018, Cabinet resolved to:</p> <ul style="list-style-type: none"> • Temporarily re-open Kentish Road from July 2018 as four-bed respite service for people with learning disabilities provided directly by the Council (subject to registration by the Care Quality Commission), operating at weekends (Friday afternoon to Monday morning) and in emergencies, pending transfer for the entire site to a community or voluntary sector organisation.
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	<ul style="list-style-type: none"> Following a competitive selection process, to transfer the entire site at 'less than best consideration' to a community or voluntary sector organisation for the purpose of supporting vulnerable adults in Southampton.
	Update on re-opening respite services at Kentish Road
4.	Between April and June 2018, the scheme was redecorated, repaired and improved to comply with fire safety and Care Quality Commission (CQC) requirements. The scheme re-opened, as planned and with full CQC registration, on 2 July 2018 with an Open Day. People started using the new service from 6 July 2018.
5.	People who had chosen not to take up the alternative respite arrangements offered when the scheme closed in November 2017 were given priority for bookings at first. The scheme is now open to all people living with a learning disability whose carer has an assessed need for residential replacement care, subject to availability, an assessment and the Registered Manager's confirmation that the scheme can safely meet an individual's needs while at Kentish Road (a CQC requirement). No referrals to Kentish Road have been declined. People are able to book up to three nights stay over the weekend (Friday to Monday).
6.	The scheme is currently supporting 11 people and has a capacity of 624 nights a year. As at 1 October 2018, the scheme has been operating for 13 weekends with an average occupancy rate of 37% (58 bed nights have been used out of the 156 available). On four weekends, the service has not operated, as there have been no bookings.
7.	The issue of under-occupancy was explored at the first stakeholder co-production meeting held on 27 September 2018 and the group is designing a questionnaire to be sent to former users of Kentish Road to better understand their views. It is anticipated that some will be happy with their new arrangements, some may not understand that returning is an option, some may feel constrained by the inability to book a whole week and some may feel worried about continued service provision at Kentish Road.
	Update on the intention to transfer the site to a community or voluntary sector body
8.	<p>Bidders were advised that their outline proposals would be assessed on their ability to:</p> <ol style="list-style-type: none"> 1. Meet the Council's key priority of supporting people to live safe, healthy, independent lives; 2. Deliver local services that meet the needs of vulnerable adults, including those with care and support needs; 3. Provide respite care for adults living with a learning disability; 4. Support a strengths-based approach to adult social care (helping individuals and carers to use their personal resources and social networks, and developing community resources) 5. Deliver financial viability and long term sustainability

9.	Three compliant bids were received, but none of these sufficiently addressed the proposal selection criteria and, on this basis, the Council does not intend to proceed further with the asset transfer at this time. It was announced at Full Council on 18th July 2018 that, given the outcome of the transfer process, the Council will retain responsibility for delivering re-designed services at Kentish Road in order to continue to meet the needs of people with learning disabilities, whilst a longer term vision is developed for maximising the full value and potential for the site.
Developing a long term vision for Kentish Road	
10.	The Council has made a commitment to maintain respite service provision at the Kentish Road site. However, prior to closure the service routinely operated at well below full capacity, and with 80% of former Kentish Road service users now accessing alternative respite solutions, it is clear that the level of service required at this location on its own will not make full and best use of the premises in the long term.
11.	The Council has made a commitment to continue to involve and engage with people who use the service, their families and other partners throughout the process of developing a plan for the future of the Kentish Road site. An initial engagement session was held with learning disability community stakeholders on 27 th September to obtain their views.
12.	<p>There were fifteen attendees at this session, representing a number of local respite providers, parents, carers and advocacy groups. During the session attendees discussed their views on the purpose of respite, gaps in current provision for people with learning disabilities and ideas for the future use of Kentish Road. These ideas included:</p> <ul style="list-style-type: none"> • Developing the site as a community or well-being hub with services running during the day as well as overnight • Developing training or independent living flats which support people to enhance their life skills • People with learning disabilities running services at the site, e.g. a community kitchen/café.
13.	Service model and asset options for maximising the value of the site, including respite service capacity and opening times, will continue to be considered through the engagement process. It is important to emphasise that no decisions have been made at this time. These ideas will be explored and developed in more detail, and there was support from attendees to engage with the ongoing process of refining the ideas with the group meeting again on 27th November.
14.	A project for overseeing this workstream is in the process of being established. Key milestones include an architectural assessment of site options, costing of options and identification of funding sources, business case development, and obtaining planning permission. It is anticipated that proposals for the future of the site will be considered through appropriate governance in early summer 2019.
RESOURCE IMPLICATIONS	

<u>Capital/Revenue</u>	
15.	There are no financial implications arising from the Kentish Road site vision development work, however once options for the site are finalised, these options will be subject to a financial appraisal to assess the financial viability and implications for the Council.
16.	The cost of reopening the site and facilitating its development to its current operating status has been fully financed. Against a 2018-19 service budget of £196,800 the service has as at end of period 6 cost £76,749 to operate, and is currently forecasting an underspend of £86,000.
<u>Property/Other</u>	
17.	None at this time.
LEGAL IMPLICATIONS	
<u>Statutory power to undertake proposals in the report:</u>	
18.	Under the Care Act 2014 the council has a duty to carry out a carer's assessment where it appears the carer may have needs for support. In this assessment the council must consider whether the carer would benefit from some provision such as respite. Where the council is satisfied that they have eligible needs for respite provision then any respite that is arranged by the council must meet the eligible needs for care and support of the individual being cared for. The council in choosing the respite provider will take into account the wishes and feelings of the carer and the individual.
<u>Other Legal Implications:</u>	
19.	When carrying out its functions the Council must have due regard to the Equality duty under Section 149 of the Equality Act 2010 and Human Rights Act 1998 and codes of practice/statutory guidance.
RISK MANAGEMENT IMPLICATIONS	
20.	None at this time.
POLICY FRAMEWORK IMPLICATIONS	
21.	None at this time.

KEY DECISION?	No
WARDS/COMMUNITIES AFFECTED:	All/ People with learning disabilities and their families
<u>SUPPORTING DOCUMENTATION</u>	
Appendices	
1.	None.
Documents In Members' Rooms	
1.	None.
Equality Impact Assessment	

Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.		No
Data Protection Impact Assessment		
Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.		No
Other Background Documents		
Other Background documents available for inspection at:		
Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)	
1.	None.	

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Agenda Item 8

DECISION-MAKER:	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
SUBJECT:	MEDIUM TERM FINANCIAL STRATEGY UPDATE 2018/19 TO 2022/23		
DATE OF DECISION:	11 OCTOBER 2018		
REPORT OF:	CABINET MEMBER FOR FINANCE AND CUSTOMER EXPERIENCE		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Sue Cuerden	Tel: 023 8083 4153
	E-mail:	Sue.cuerden@southampton.gov.uk	
Director	Name:	Mel Creighton	Tel: 023 8083 4897
	E-mail:	Mel.creighton@southampton.gov.uk	
STATEMENT OF CONFIDENTIALITY			
BRIEF SUMMARY			
<p>This report, which is to be published on 8 October 2018, will be presented to Cabinet on 16 October 2018 for decision. The report will provide an update to the Medium Term Financial Strategy and both the General Fund and HRA budget, approved by Council in February 2018, for the period of 2018/19 to 2022/23 taking into account changes in assumptions and the impact of issues that have arisen since the Strategy and Budget were approved.</p>			
RECOMMENDATIONS:			
	(i)	That the Committee discuss the proposals with the Cabinet Member for Finance and Customer Experience and highlight any matters which Members feel should be taken into account by the Executive when reaching a decision.	
REASONS FOR REPORT RECOMMENDATIONS			
1.	To enable Members to identify any matters which they feel Cabinet should take into account when reaching a decision.		
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED			
2.	None.		
DETAIL (Including consultation carried out)			
3.	A copy of the Cabinet Report and associated appendices which provide full details of the proposals will be published on 8 October 2018.		
RESOURCE IMPLICATIONS			
<u>Capital/Revenue</u>			
4.	This information will be outlined in the Cabinet report.		
<u>Property/Other</u>			

5.	This information will be outlined in the Cabinet report.	
LEGAL IMPLICATIONS		
<u>Statutory power to undertake proposals in the report:</u>		
6.	This information will be outlined in the Cabinet report.	
<u>Other Legal Implications:</u>		
7.	This information will be outlined in the Cabinet report.	
RISK MANAGEMENT IMPLICATIONS		
8.	This information will be outlined in the Cabinet report.	
POLICY FRAMEWORK IMPLICATIONS		
9.	This information will be outlined in the Cabinet report.	
KEY DECISION		No
WARDS/COMMUNITIES AFFECTED:		This information will be outlined in the Cabinet report.
<u>SUPPORTING DOCUMENTATION</u>		
Appendices		
1.	None	
Documents In Members' Rooms		
1.	None	
Equality Impact Assessment		
Do the implications/subject of the report require an Equality and Safety Impact Assessments (ESIA) to be carried out?		Identified in Executive report
Data Protection Impact Assessment		
Data Protection Impact Assessment Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out?		Identified in Executive report
Other Background Documents - Equality Impact Assessment and Other Background documents available for inspection at:		
Title of Background Paper(s)		Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	None	

Agenda Item 9

DECISION-MAKER:	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
SUBJECT:	MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE		
DATE OF DECISION:	11 OCTOBER 2018		
REPORT OF:	DIRECTOR - LEGAL AND GOVERNANCE		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Mark Pirnie	Tel: 023 8083 3886
	E-mail:	Mark.pirnie@southampton.gov.uk	
Director	Name:	Richard Ivory	Tel: 023 8083 2794
	E-mail:	Richard.ivory@southampton.gov.uk	
STATEMENT OF CONFIDENTIALITY			
None			
BRIEF SUMMARY			
This item enables the Overview and Scrutiny Management Committee to monitor and track progress on recommendations made to the Executive at previous meetings.			
RECOMMENDATIONS:			
	(i)	That the Committee considers the responses from Cabinet Members to recommendations from previous meetings and provides feedback.	
REASONS FOR REPORT RECOMMENDATIONS			
1.	To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.		
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED			
2.	None.		
DETAIL (Including consultation carried out)			
3.	Appendix 1 of the report sets out the recommendations made to Cabinet Members at previous meetings of the Overview and Scrutiny Management Committee. It also contains summaries of any action taken by Cabinet Members in response to the recommendations.		
4.	The progress status for each recommendation is indicated and if the Overview and Scrutiny Management Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed, it will be kept on the list and reported back to the next meeting. It will remain on the list until such time as the Committee accepts the recommendation as completed. Rejected recommendations will only be removed from the list after being reported to the Overview and Scrutiny Management Committee.		

RESOURCE IMPLICATIONS		
<u>Capital/Revenue</u>		
5.	None.	
<u>Property/Other</u>		
6.	None.	
LEGAL IMPLICATIONS		
<u>Statutory power to undertake proposals in the report:</u>		
7.	The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.	
<u>Other Legal Implications:</u>		
8.	None	
RISK MANAGEMENT IMPLICATIONS		
9.	None.	
POLICY FRAMEWORK IMPLICATIONS		
10.	None	
KEY DECISION		No
WARDS/COMMUNITIES AFFECTED:		None directly as a result of this report
<u>SUPPORTING DOCUMENTATION</u>		
Appendices		
1.	Monitoring Scrutiny Recommendations – 11 October 2018	
Documents In Members' Rooms		
1.	None	
Equality Impact Assessment		
Do the implications/subject of the report require an Equality and Safety Impact Assessments (ESIA) to be carried out.		No
Data Protection Impact Assessment		
Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.		No
Other Background Documents		
Equality Impact Assessment and Other Background documents available for inspection at:		
Title of Background Paper(s)		Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	None	

Overview and Scrutiny Management Committee: Holding the Executive to Account

Scrutiny Monitoring – 11 October 2018

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
13/09/18	Aspiration, Schools and Lifelong Learning	Home to School Transport	1) That the Cabinet Member considers, at the earliest opportunity, providing at least a verbal update to the Schools Forum on the current position with regards to Home to School Transport and the associated financial concerns.	Update to be provided before 11 October meeting of the Committee.	
			2) That, to facilitate cross party lobbying of the Government on this matter, the Cabinet Member provides a briefing to the Leader of the Opposition clarifying the position relating to demand and pressures on the SEND – High Needs Block budget / home to school transport budget.	Update to be provided before 11 October meeting of the Committee.	
			3) That consideration is given to modelling the impact on the home to school transport budget of an increase in the personal transport mileage rate.	Update to be provided before 11 October meeting of the Committee.	
			4) That, to identify if this could be beneficial to the individual, independent travel training is included in the annual report of the Education, Health and Care Plan for each young person from Year 9 onwards.	Update to be provided before 11 October meeting of the Committee.	
13/09/18	Community Wellbeing	Commissioning Substance Misuse Services	1) That, through the commissioning process, the Cabinet Member explores all available options with regards to the siting of substance misuse services in the city.	Update to be provided before 11 October meeting of the Committee.	
			2) That the City Council leads by example by ensuring that appropriate wellbeing services are provided to employees, including support for employees with substance misuse problems.	Update to be provided before 11 October meeting of the Committee.	

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